



Admission

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1. Admission Requirements

Admission decisions are based on a number of factors, including Grade Point Average (GPA), Study Plans, Personal Statements, Letters of Recommendation, as well as other achievement records and/or descriptions of specific qualifications.

In reviewing applications, the admissions committee considers the level of studies completed, quality of achievement, characteristics of institution attended, appropriateness of goals and suitability of preparation for the proposed program of studies. Proficiency in Korean and other languages is also taken into consideration. Applicants will be notified of interviews when deemed necessary.

Undergraduate

Applicants for admission must satisfy one of the following categories;

- ▶ They have demonstrated academic competence in the National Scholastic Achievement Examination for College Entrance and the Entrance Examination by the University.
- ▶ They have completed a minimum of twelve years of formal education-in a foreign country.
- ▶ They have transferred to domestic high school from foreign countries and have been recognized by the Ministry of Education.

Entrance to the University is highly competitive, and applicants are expected to have completed the broadest, most rigorous program available to them in high school. There are three different ways of granting admissions as follows.

1) Regional Balanced Admission:

This admission is for the balance of the regional development. Applicants for this special admission must be recommended by the principal of high school.

They are selected on the basis of high school records, recommendations and interviews combined.

2) Special Capability Admission:

This admission is for the applicants who have exceptional capability in special areas. Applicants for this special admission must be recommended by the principal of high school.

They are selected on the basis of high school records, recommendations and interviews combined.

3) Regular Admission:

The students for this admission are selected on the basis of National Scholastic Achievement Examination for College Entrance, high school records, recommendations and interviews.

Undergraduate Transfer

The students who have obtained a bachelor's degree from the SNU or other universities may be transferred to the second or third year of College as a transfer student when there are vacancies available. The transfer student's eligibility to admission will be determined after a review of his/her records and the result of the transfer exam given by the department he/she wishes to transfer. The applicant's credits obtained in the previously attended program may be partially accepted after a review.

Re-admission

Students who have left the University, or have been dismissed for reasons other than disciplinary actions, may be re-admitted once within two years of absence or dismissal. The credits they had obtained are transferable. SNU expects its students to complete the undergraduate course within seven years of his/her initial admission at the longest.

Graduate

Master's Program

Applicants will qualify for admission to Master's program if;

- ▶ they are graduates of a four-year college in Korea.
- ▶ they have completed regular undergraduate studies and have obtained a Bachelor's degree in foreign countries.
- ▶ they have qualifications acknowledged by the Ministry of Education.

Doctoral Program

Applicants will qualify for admission to Doctoral Program if;

- ▶ they have obtained a Master's degree.
- ▶ they have qualifications equivalent to a Master's degree as approved by the President of the University or the Graduate School Committee.

MS-Ph D Join Program

Applicants will qualify for admission to MS-Ph D Join Program if;

- ▶ they have completed two semesters of Master's Program.
- ▶ they can get into the MS-Ph D Join Program from Master's program by graduate record and interview.

The entrance requirements for MS-Ph D Join Program consist of review in the field of proposed study and English. In all cases, applicant's previous academic records will be evaluated by the Graduate School Committee. For Master's program, students may apply for admission to departments other than those of their undergraduate studies. For Doctoral program, however, students may only apply for admission to the same field of studies as



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their previous graduate studies, otherwise must demonstrate the coherence of their graduate studies, pending the approval of the Graduate School Committee.

Registration

A complete registration consists of the payment of tuition and fees, course registration, and the filling out of student data forms. Student's names will not be on the class roll unless all registration procedures have been completed according to instructions. Once admitted (or re-admitted) to SNU, the applicant becomes an SNU student at the beginning of the semester. Student status is retained until graduation, unless the student withdraws, or is required to withdraw, or fails to complete the registration in a given period.

Newly admitted students must complete their registration before the beginning of a semester within the given period specified in the Academic calendar. Freshmen complete their registration in February. The upperclassmen may register early, at the end of the previous semester.

2. Leave of Absence

Student who cannot attend more than three-fourths of the total semester hours may apply for the leave of absence. Those students must obtain permission from the Dean of the College of Graduate School and apply for leave of absence during the registration period. The term of absence cannot exceed six semesters in undergraduate program, four semesters in Master's program, and six semesters in Doctoral program. Otherwise the student will be dismissed, unless it is due to military service. Failure to enroll within the given period without permission will result in a dismissal. Failure to obtain the degree within the permitted period of time will also result in a dismissal. Students who have been dismissed according to the University regulations are not allowed for further registration. Students who wish to leave the University permanently must report to the Dean of the College or the Graduate School. Foreign students and special students for non-degree programs are also subjected to the same regulations.

3. Tuition and Fees

Tuition and fees are not computed according to the number of credits taken, but a flat sum of tuition and fees are normally charged to all registered students. As a national institution, Seoul National University offers educational opportunity of the best quality at a reasonably low expense. The Ministry of Education and Human Resources determines the amount of

tuition and the University with the approval of the Ministry of Education and Human Resources decides the amount of various fees. The rates are reviewed annually and are subjected to change.

4. Financial Aid

The Seoul National University Scholarship Foundation is established for the purpose of assisting the students who are in need of financial support. To raise the fund for the scholarships and grants, the foundation accepts contributions from various educational organizations and business groups.

Scholarships are determined on the basis of both scholastic achievements and financial needs. More emphasis is usually on the former. Although those scholarships given by outside institutions may have their own guidelines of selection, an average of 'B°' or better is mandatory for all scholarships. All recipients are expected to maintain good academic standing, or they will lose their eligibility. About 50% of the total number of students enrolled has received financial aid of one form or another in 2005. The government authorizes tuition waivers for 30% of all enrolled students. This covers the amount of tuition plus a part of other expenses needed. Smaller in number, but greater in terms of the amount of grants than either the government scholarships or the University scholarships, are those sponsored by various private industrial and educational organizations.

SNU makes available financial support to graduate students from a variety of sources and in several different forms-fellowships (scholarships and research assistantships), and loans. Many forms of support are granted solely on the basis of merit while others are granted on the basis of financial need or a combination of merit and needs.

A fellowship is an award granted to graduate students to cover the tuition and stipend. Most awards are given on the basis of academic merit and in some instances financial need of the students. About 90% of graduate students in the College of Pharmacy are employed each year as research assistants. These research assistants get tuitions waived, and receive ~600,000 won every month for a year by the University. The recipients of the research assistants are determined on the basis of their research achievement. Additionally 30% of all enrolled graduate students receive scholarships, which wave the tuitions partially.

The Ministry of Education and Human Resources administers educational loans through designated banks. Amount that covers the tuition and fees may be loaned through these designated banks. The recipients must agree to pay back the loan within the three years after graduation, with proper interest determined by the bank. The University also has its loan funds providing full coverage of tuition and fees, which the recipients must pay back with no interest within one year after the graduation.

Employment is available both on and off campus. The Office of Financial Aid keeps up-to-



date listings of job opportunities open to students. Positions are usually available in the dining facilities, libraries, and laboratories on campus. On-campus employment pays 200,000 won a month, but those outstanding workers with four months or longer experience on the job will be awarded 300,000 won a month. The employment requires a minimum of 40 working hours a month.

The Ministry of Education offers a scholarship program for foreign students and Korean citizens residing in foreign countries. With recommendations from the Korean diplomatic missions near the applicant's place of residence, foreign students may apply for exemption of matriculation fee, tuition, and facilities fee. The University also awards tuition scholarships to foreign students for academic excellence. The President awards these scholarships on recommendation of the Student Guidance Center which functions as the foreign students advisor. Information on all financial resources is available at the Office of Financial Aid of the University.

5. Foreign Students

The College welcomes and encourages applicants from other countries. Applicants must be able to speak, write, and comprehend Korean. The University requires candidates from other countries to take a Korean language proficiency test administered by the Language Research Institute of the University. With the exception of those who have demonstrated their proficiency in Korean language, international students are recommended to attend the Language Research Institute until they have an adequate command of Korean. Students will be assigned to classes according to the score of the test (see Language Programs).

Applicants for undergraduate admission meeting all of the following requirements:

- They must be a graduate of high school.
- They must not be a citizen of Korea.
- Their parents are not citizens of Korea.

Applicants for master's degree admission meeting all of the following requirements:

- They must hold a Bachelor's degree.
- They must not be a citizen of Korea.
- Their parents are not citizens of Korea.

Applicants for doctoral degree admission meeting all of the following requirements:

- They must be a holder of a Master's degree.
- They must not be a citizen of Korea.
- Their parents are not citizens of Korea.

In the course of selection, foreign applicants' previous academic records and general aptitude

will be taken into consideration. All applications must be submitted by no later than January 31 for the spring semester and July 31 for the fall semester, and should be addressed to:

Office of Academic Affairs

Seoul National University

San 56-1 Sillim-dong, Gwanak-gu, Seoul 151-742, Korea

Tel: 82-2-880-5114

Fax: 82-2-880-5272

| Grades | Grade Points | Grades | Grade Points |
|--------|--------------|--------|--------------|
| A+ | 4.3 | C+ | 2.3 |
| A0 | 4.0 | C0 | 2.0 |
| A- | 3.7 | C- | 1.7 |
| B+ | 3.3 | D+ | 1.3 |
| B0 | 3.0 | D0 | 1.0 |
| B- | 2.7 | D- | 0.7 |
| | | F | 0 |

6. Grading System

Each course has its final examination. Depending on the course, mid-term examination may also be given. Ordinarily, letter grades will be used to indicate the students' work. Grades are determined by examinations taken, classroom activity, and assignments given during the semester. A student's academic status is determined by grade point average (GPA) and grade points are as follows;

In courses so prescribed, students may be given a grade of 'S' for satisfactory achievement of course objectives and 'U' for unsatisfactory achievement of course objectives; in which case no grade points are recognized. The temporary grade of 'I' is given for an incomplete evaluation of a student's work, i.e. a grade has not been reported to the Registrar due to unforeseen circumstances beyond the control of student.

A student must achieve a GPA of 2.0 or better to obtain a Bachelor's degree. For Master's and Doctoral degrees, a student must achieve a GPA of 3.0 or better. Students may repeat courses. The grade earned in the second or last enrollment will be used to determine the grade point average. However, previous grades will still be indicated on their transcripts.

Students, whose GPA by the end of an academic year are 3.4 or better, are recognized with the honor of academic distinction. This will remain permanently on the students' transcripts. By computing the overall GPA throughout the undergraduate course, the following academic



distinctions are recognized as such and are recorded permanently in their transcripts. At the end of a semester, students whose GPA is lower than 2.0 or who have failed in three or more classes or for six or more credits will receive a letter of warning and will be advised to take less number of credits. Those students may also be restricted from participating in extra-curricular programs.

| Honors | GPA |
|-----------------|---------------|
| Summa cum laude | 3.9 or better |
| Magna cum laude | 3.6 or better |
| Cum laude | 3.4 or better |

7. Degree Requirements

The University awards Bachelor’s, Master’s and Doctoral degrees to those students and scholars who have completed all the respective requirements.

Bachelor’s Degree

All Bachelor’s degrees at the College of Pharmacy require completion of four years of Departmental and College program, which includes a completion of at least 150 credit-hours with an overall GPA of 2.0 or better and a graduation thesis as prescribed by departmental regulations.

Master’s Degree

Candidates must have studied in the Graduate School for at least four semesters in residence obtaining at least 24 credits with an overall average of 3.0 or better and a thesis. Students must pass the Qualifying Examination in English and in the subject of their major before they are allowed to write their theses. Thesis for the degree must be submitted by the designated date in November for February graduation and May for August graduation. A Committee composed of three professors will evaluate the thesis and conduct the oral examination. The thesis will be considered satisfactory if it is approved by two-thirds of the Committee.

Doctoral Degree

For the Doctoral degree, students must complete 36 credits with an overall average of 3.0 or better. They must also pass the Qualifying Examination in the candidate’s major field and in English (TEPS 550). When they pass the Qualifying Examination, students are allowed to write their Doctoral dissertations. A Committee consisting of five professors will make evaluation. An approval by four-fifths of the Committee is mandatory.